



**Campolindo Parents Club
General Board Meeting Minutes
Monday, November 7, 2016**

Call to Order: 8:17 am

Members in Attendance: Linda O'Brien, Carol Spiering, Stacy Giglio, Tricia Holloway, Niki Peterson, John Walker, Molly Ogro, Mike Gabrielson, Spencer Larson, Wendy Dunn, Dana Finegold

Handouts:

10/3/16 Board Meeting Minutes

CPC Balance Sheet, as of 10/31/16

P & L Budget vs Actual, July 1 through November 4, 2016

Document Retention and Destruction Policy dated 11/7/16 (Draft)

Approved 2017-2018 School Day Schedule

Minutes from 10/3/16 Meeting were accepted as presented

Principal's Report – John Walker

- WASC Accreditation Visiting Team members, Andrea Gould and Joseph Hudelson, were introduced to the CPC Board
- The Governing Board approved the new bell schedule
- Insider's Guide scheduled for 11/15; topics to be block scheduling and new graduation requirements
- Tutorial Period will be used for student support, study hall, make-up quizzes guided assistance, enrichment activities, etc.
- Apps are available to manage the Tutorial Period
- Teachers' union approved the block schedule, and teachers will receive 5 paid professional development days to rewrite curriculum
- Athletic Director position needs funding for second period of release, which would ideally come from Boosters (2/3) and the site (1/3)
- Spencer Larson stated his concerned about Boosters being responsible in the long run for funding the AD position second period of release, but believes it's important funding
- **MOTION:** To create a line item under Sports Boosters for AD compensation in the amount of \$8K, which is a \$3K increase over the amount already approved. Motion seconded and approved unanimously.

Sports Boosters – Spencer Larson

- Girls' and Boys' Water Polo and Girls' Volleyball play in NCS Semi-Finals this week
- Soda Center scoreboard replacement was discussed
- Clayton Valley football team was discussed

President's Report – Carol Spiering

- An annual revenue share check in the amount of \$417.53 was received from Sports Basement
- The November Insider's Guide to Campo will focus on the new bell schedule and new graduation requirements
- The January Insider's Guide will be on Challenge Success
- Professional Development is critical for the new bell schedule
- The classified ad section of the CPC website is no longer needed, and it's best to not promote businesses
- The Tart fundraiser was a success

Treasurer's Report – Mike Gabrielson

- CPC bank account balances are all now below the \$250K FDIC limit
- Document Retention and Destruction Policy changes were discussed
- **MOTION:** To accept the new Document Retention and Destruction Policy dated 11/7/16, with the addition of storage location(s). Motion seconded and approved unanimously.
- CPC Secretary, Molly Ogro, will review existing files containing meeting agendas, minutes, and other documents; documents will be stored according to the new policy
- Tricia noted that the auditors will be returning their report, and an extension will be filed for the CPC tax returns

MEF Report – Niki Peterson

- First Ambassador Outreach was sent at the end of October to all families who have not yet donated or pledged to this year's campaign
- Campo family participation is 35% as of 10/31/16 (higher than this time last year)
- As of 10/31/16, MEF has \$866K in the bank (40% of goal)
- Outreach to Business & Community Partners has started
- Phone-a-thon will take place in February
- MEF will hold an Auction & Dinner Dance on March 11th; auction items are needed

Meeting Adjourned at 9:42 am